Exam Absence Policy

If you are unable to make it to an exam period due to illness or another serious happening, do the following:

1. Contact your instructor (mturn@u.washington.edu) the same day to notify her that you are not able to take the exam and why.

2. Your instructor will then set a date for a make up, contingent on the test taking person showing as soon as possible a valid medical note issued by a medical professional, on the original exam date. There is no flexibility on this matter.

3. If there was some other reason for missing the exam (car accident, meteor shower etc.) come and see me to explain these reasons – I would also need proper documentation. Not waking up or missing your bus/plane is not an acceptable excuse.

The rules are strictly applied.