**GLD Panel Summary Template** (Total length: roughly 1 page. Suggestion: write it up in your text editor and then paste it into Fastlane once you are done.)

**Summary of focus of proposal** (2-3 sentences)

**Intellectual Merit**

-Strengths

-Weaknesses

-Transformative Potential

-Program Fit

**Broader Impacts**

-Strengths

-Weaknesses

-Transformative Potential

[Include brief analysis of the data management plan; and the post-doc mentoring plan, if relevant]

**Wrap-up summary** of the main points of the discussion (2-3 sentences)

**Final Statement:**

*“The summary was read by the panelists and they concurred that the summary accurately reflects the panel discussion.”*

**OR**: (if there was no discussion of the proposal then use the following alternative text)

*“The panel concurs with the relative ranking of the proposal based on the mail reviews and did not discuss the proposal further.”*

**General Tips on Panel Summaries:**

A panel summary IS…

* An accurate record of discussion
* Constructive, informative, non-inflammatory
* A statement of panel views on the proposal, with reasoning
* A place to suggest improvements
* Something to start writing asap!

A panel summary is NOT…

* A summary of the proposal
* A summary of the individual reviews (which also will be accessible to the PIs)
* Pieced together from parts of reviews
* A place to discuss other proposals