

GROUP-MEMBERS EVALUATION FORM

Your name: _____

Title of the project: _____

Date: _____

Instructions

Use this form to evaluate the other members of your group. Write the name of each group member other than yourself in one of the columns, then assign a score of 0 to 10 (0 being the lowest grade, 10 the highest) to each group member for each criterion. Then total the scores for each member. Because each group member has different strengths and weaknesses, the scores you assign will differ. On the back of this sheet, write any comments you wish to make.

Criteria	Group Members			
1. Regularly attends meetings	1. _____	1. _____	1. _____	1. _____
2. Is prepared at the meetings	2. _____	2. _____	2. _____	2. _____
3. Meets deadlines	3. _____	3. _____	3. _____	3. _____
4. Contributes good ideas in meetings	4. _____	4. _____	4. _____	4. _____
5. Contributes ideas diplomatically	5. _____	5. _____	5. _____	5. _____
6. Submits high-quality work	6. _____	6. _____	6. _____	6. _____
7. Listens to other members	7. _____	7. _____	7. _____	7. _____
8. Shows respect for other members	8. _____	8. _____	8. _____	8. _____
9. Helps to reduce conflict	9. _____	9. _____	9. _____	9. _____
10. Your overall assessment of this person's contribution	10. _____	10. _____	10. _____	10. _____
Total Points	_____	_____	_____	_____